Terms of Reference – IRB Ethics Committee

Following are key responsibilities of the IRB ethics committee:

1. Review research applications and data request forms from TB, Malaria, HIV and other health programs/ institutions.
2. Ensure that research should be done according to guiding principles (Belmont report)
    a. Principle of respect for autonomy
    b. Non-maleficence
    c. Beneficence
    d. Justice
3. Ensure the completeness of application documents for ethical review.
4. Distribute protocols to all ethics committee members and/or external reviewers, as applicable
5. Facilitate and attend regular meetings on research ethics related issues in consultation with the Chairperson of the IRB ethics committee.
6. Communicate decisions of the IRB to the applying institution with a copy to the PI
7. Archive all research project-related protocols, correspondence, decisions and minutes of the IRB
8. Receive periodic progress reports from investigators including updates on the design and conduct of research undertaken
9. Support networking among CMU and other programs/institutions
10. To follow up on any data request from CMU for further evidence generations and ensure acknowledgment/co-authorship in publications
11. Organize, support, and facilitate the conduct of research ethics training at National and Institutional levels
12. To take final decision presence of at least three members is mandatory