

MINUTES OF THE PRE-BID MEETING -

held on Dec 27, 2022 for Procurement, Supply and Installation of Solar Systems at PRL Quetta and GeneXpert sites at Various Health Facilities of Baluchistan Province

A meeting of the pre-bid meeting was held, in the office of DNC TB, on December 27, 2022 at 11:30 Am for answering the queries of the potential bidders' / firms for Supply and Installation of Solar Systems at PRL Quetta and GeneXpert sites at Various Health Facilities of Baluchistan Province. The meeting was attended by the following: -

- i. Dr. Mutahir Shah, DNC-NTB
- ii. Mr. Zaheer Ahmed, Chief Finance and Admin Officer,
- iii. Mr. Zubair Aziz, Bio Medical Engineer NRL,
- iv. Mr. Ahmad Zeb Khan, Procurement Officer,

2. Following were the participants, representing their firms as mentioned below: -

- i) Mr. Mir Kail, M/s TIP, Telephone Industries of Pakistan.

3. The meeting started with the agenda under discussion and following points has been discussed: -

- i. **Advance Payment to vendor:** advance payment is not allowed to the vendor at the time of award of contract. 30% of the total awarded contract price, shall be released on receipt of goods/equipment to the vendor warehouse subject to verification and inspection of NTP-CMU Staff.
- ii. **Pre inspection cost:** vendor can coordinate with PTP Baluchistan office for visit or pre inspection but NTP-CMU will not pay any pre inspection or survey cost to the vendors.
- iii. **Specific brand:** there is no significance for any specific brand, all the technical requirements are mentioned in the Part 2 Section II. Technical Specifications and Compliance sheet in the published SBD/TENDER DOCUMENT like for Solar PV Panels/PV Modules (540/545 W) or above to full fill the requirement of 20 KW and 05 KW for each site i.e Made in USA, CANADA, GERMANY or equivalent.
- iv. **Electric Cable:** (Complete wiring Set "as measurement will be charge per RFT as per actual / per site")
- v. **Delivery Schedule:** The Form-3 mentioned in the SBD must be filled for the purpose of complete delivery/work completion time, therefore the quoted vendor must submit the dully filled and signed "Form-3" with their technical bids.
- vi. **Penalty on late / undelivered shipment,** will be imposed on the particularly late /undelivered shipment/work instead of whole invoice amount.
- vii. **Amount of performance bond:** 10% of the total awarded contract price, which will be release after completion of delivery and acceptance of goods by the purchaser or expiry of the contract as per ITB 31.3 earnest money submitted by the supplier shall be retained during the warranty period as mentioned in technical specification and will be released after expiry of warranty period
- viii. **Documents for verification of Work Completions:** Installation and commissioning form "attached on page#02" dully endorsed/signed by the concerned authorities must be attached with the invoice **for each site.**
- ix. **Bidder will have to bid for all the listed products** provided in the Schedule of Requirements. Alternative quotations for a single product shall not be accepted.
- x. **Warehousing Facility at NTP provincial Office and GenXpert sites:** The provincial Warehouse has no enough capacity. The caring costs should be borne by the vendor. The vendor should provide his own space and security for and bear the cost till the installation of the system at each site.

SOLAR PV SYSTEM COMMISSIONING FORM

The solar PV ground mounted project 5KW / 20 KW (Please specify the actual) hybrid system for below mentioned client has been successfully installed and commissioned effective with following particulars.

Customer Name:

Location Site Name

Focal Person

Contact No:

Designation:

Address:

Description of installed Products:

S. No.	Item	Specification	Quantity	Status
1				
2				
3				
4				
5				
6				

Client Comments at Site:

Name: _____ Signature: _____
Contact No: _____ Date: _____

Stamp

Client Comments as Counter verification by Facility Unit Incharge or PTP-Baluchistan:

Officer Name & Designation for each site who will sign the work completion

Name: _____ Signature: _____
Contact No: _____ Date: _____

Stamp

Installation/Commissioning Team Detail

Name of Engineer: Mr. XY

Designation: Executive Engineer

Name of Installer: _____

Sign: _____

Sign: _____

Note: The Purchaser's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival at the Purchaser's delivery point shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Purchaser or its representative prior to the Goods' shipment from the factory/warehouse.