

**MINUTES FOR THE  
PRE-BID MEETING HELD ON MARCH 13, 2023 FOR THE "HIRING SERVICES OF CONSULTING FIRM FOR  
MAPPING OF ALL PUBLIC AND PRIVATE HEALTH FACILITIES ENGAGED WITH TB PROGRAM"**

Tender for the "Hiring Services of Consulting Firm for Mapping of All Public and Private Health Facilities Engaged with TB Program" was advertised on March 05, 2023 and Pre-Bid meeting was held at PSCM Office, CMU on March 13, 2023 at 11:30am. The meeting was attended by the following:

CMU Staff:

- i. Mr. Junaid Arif, Manager IT
- ii. Mr. Hamid Awan, Procurement Officer
- iii. Mr. Muhammad Imran Khan, Procurement Officer-Pharmacist

Representatives From Firms:

- i. Mr. Sheraz Shabbir, Representative from M/S M Traders
- ii. Mr. Imran, Representative from M/S Fincon Services
- iii. Mr. Waqar Hanif, Representative from M/S Fincon Services
- iv. Mr. Amir Sattar, Representative from M/S Tech GIS Pvt Ltd
- v. Mr. Sajjad Hussain, Representative from M/S Tech GIS Pvt Ltd
- vi. Mr. Badar Hasnain, Representative from M/S NESPAK

The meeting started with the agenda under discussion. The Procurement Officer welcomed the representatives of relevant firms in the Pre-bid meeting. The representatives of firms were asked for queries related to the tender advertised. Following clarifications/information was shared with the firm's representatives in response to their questions.

- (a) The firms asked for total budget availability for the mapping activity which was regretted on the ground that it can't be disclosed as a procurement principle. A representative asked to share the list of facilities in excel format as it was uploaded as a PDF file on NTP website so they were informed that it will be uploaded after the pre-bid meeting.
- (b) Manager IT, CMU apprised the participants that Open Data Kit (ODK) software would be provided by the CMU for Geo Tagging exercise. However, applicant firms may proceed with alternate system in their methodology.
- (c) This office clearly conveyed that CMU needs survey of all public/private health facilities engaged with TB program, after in-person visit by the surveyor from the firm and uploading all required information to CMU servers.
- (d) Android version 6 or higher is required for ODK survey software.
- (e) Methodology will be considered as the preliminary eligibility criteria of the participating firm.
- (f) Firms may also participate as Joint Venture (JV) for healthy competition, if the case may be.
- (g) Only Bank Performance guarantee(s) will be accepted instead of insurance companies.
- (h) The participants were also apprised that a validation/evaluation exercise would be carried out by requisitionist department which will further enable the acceptance/rejection of the data collected.
- (i) The participating firms need to provide the best CVs of their professional team who have atleast 3 years of experience for evaluation.
- (j) In technical evaluation score, **i(B)** will be read as "Firm's experience of providing the services of any other Public Health / **General** consultancies for any reputable organization in Pakistan in the past three years, 2 marks for each consultancy, up to 5 consultancies to make 10 marks. Each consultancy amount should not less than USD 20,000"

After addressing all the queries of the firm's representative as mentioned above, the meeting was concluded with a vote of thanks.